



**Juneteenth Africana Festival**  
Saturday, June 25, 2011 11:00 am – 4:00 pm  
Coliseum Annex, Winston-Salem, NC

**Vendor Booth Registration Form**  
*After June 1st add \$25 to Booth Fee*  
Deadline Registration for Food Vendors May 21, 2011

Organization's Name \_\_\_\_\_  
Mailing Address Street \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: Day \_\_\_\_\_ Cell/Evening \_\_\_\_\_  
Email Address \_\_\_\_\_

What is your service, product? (please be specific, i.e., jewelry, clothing, art, real estate, insurance)  
\_\_\_\_\_  
\_\_\_\_\_

**Power:** Please list all electric and non electric equipment to be used: Some power will be available on a first come, first served basis. Vendors may provide their own generators for electricity.

I will need electricity provided by the Festival Committee: Yes \_\_\_\_\_ No \_\_\_\_\_

**Booth Spaces are 10x10 and will include 1 table and 2 chairs**

- \$ \_\_\_\_\_ **Merchandise Vendors (\$75)** *Arts, crafts, general merchandise, jewelry, handbags, books, etc.*
- \$ \_\_\_\_\_ **Businesses and Information Displays (\$100)** *Commercial, businesses, non selling*
- \$ \_\_\_\_\_ **Commercial Food (\$200)** *Anyone operating a food trailer or tent requiring a license to cook or prepare food on site, must meet all regulations and approval of the Forsyth County Health Department. (Deadline is May 21st)*
- \$ \_\_\_\_\_ **Add \$25 if registering after June 1<sup>st</sup>**
- \$ \_\_\_\_\_ **Total Due**

**Money Order or Cashiers Check only - No Personal Checks**

I understand that neither the City of Winston-Salem or Triad Cultural Arts, Inc. nor the Chairperson or any assistants are responsible for the loss of, or damage to work, equipment, personal injuries or property damage; nor will I be a part of any legal action against Triad Cultural Arts, Inc. Exhibitors selling food or drink without a permit will be asked to leave. The festival will be held rain or shine and no refunds are issued unless the application is rejected prior to the festival. I understand the rules and regulations of the festival and agree to abide by them.

\_\_\_\_\_  
**Signature of Authorized Representative** **Date**

\_\_\_\_\_  
**Name of Organization**

**PLEASE READ AND SIGN THE ATTACHED VENDOR INFORMATION SHEET  
AND RETURN WITH YOUR APPLICATION:**

**Triad Juneteenth Festival - June 25, 2011**  
**Vendor Information Sheet**

**Arrival, Parking Check In and Booth Assignments**

- Each vendor **MUST** check in at the Juneteenth Information Booth.
- At the Information Booth you will receive booth location.
- After unloading materials at your booth space all vendors **MUST** park vehicles at the Juneteenth Vendor designated parking lot. (You will be informed of location).

**Rules and Requirements**

- All Vendors **MUST** set up booth at 10:30 am
- Booth **MUST** be open and ready to do business by 11:00 am on Saturday.

**Power, and Supplies**

- Some electricity will be provided to vendors when possible.
- No, chairs, tables, power will be provided to vendors who did not request and order them with initial application.

**General Expectations and Prohibited Items**

- All vendors will remain open and ready for business from 11:00 am – 4:00 pm.
- Music is not allowed in booths.
- No refunds will be issued unless Juneteenth is negligent in providing set-up material requested, i.e., power, tents, tables, etc.
- No tobacco, drug or alcohol products are allowed.
- All sales are conducted strictly between vendor and buyer. Vendors are required to conduct such sales on an ethical basis. In no way will Triad Cultural Arts, Inc. be held responsible for any transaction nor guarantee sales volume

**Check Out, Clean Up, and Exiting**

- Each vendor **MUST** check out with a Juneteenth Information Booth volunteer.
- Each vendor is responsible for cleaning up booth area and placing trash in dumpsters.

**PLEASE SIGN AND RETURN ONE COPY WITH APPLICATION**

I certify that I, \_\_\_\_\_, have read the Juneteenth Vending Information sheet and have (or will) communicate it to persons working in my vending area. Moreover, I understand that my vending operation may be shut down by Triad Cultural Arts for violation of any of the above provisions. If shutdown/ejected for any reason of the aforementioned reasons any fees paid will be forfeited.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Organization

**Make checks payable to Triad Cultural Arts, Inc. and return this form to:  
Triad Cultural Arts, 4524 Princess Drive, Winston-Salem, NC 27127**